

— Weir Event Rentals —

## Linglestown Historic Venue

Owned by Weir Event Rentals, LLC

5901 Linglestown Road, Suite 200, Harrisburg, PA 17112

717-943-0589 / [www.linglestownhistoricvenue.com](http://www.linglestownhistoricvenue.com)



## Venue Pricing

(Effective June 2nd, 2026)

### WE HAVE 2 RESERVATION OPTIONS: VENUE PACKAGES AND SINGLE-DAY RENTAL

A VENUE PACKAGE MUST BE RESERVED FOR WEDDINGS AND PROMS, AS WELL AS EVENTS OCCURRING BEYOND 60-90 DAYS.

#### Access Timing for VENUE PACKAGES

**\*\*Monday Event:**  
Monday 11a - 11:59p

**\*Tuesday - Friday Event:**  
Day Before 12p - 6p  
Day of Event 9a - 11:59p

**\*Saturday Event**  
Friday 12p - 6p  
Saturday 9a - 11:59p  
Sunday 7a - 9a

**\*\*Sunday Event**  
Sunday 11a - 11:59pm  
Monday 7a - 9a

\*Access Timing for Packages can be flexible. Agreed-upon access timing will be reflected on the invoice/contract.

\*\*MODIFIED PACKAGES ARE AVAILABLE FOR SOME MONDAY & SUNDAY EVENTS, WHERE YOU CAN GET IN AT 9AM FOR \$250 MORE.

#### Access Timing for SINGLE-DAY RENTAL

Half-Day = 5 hours

YOU MUST SELECT A TIMESLOT FOR HALF-DAY RENTAL: 11AM - 4PM OR 5PM - 10PM

OR

Full-Day = 11am - 11pm

**Saturday Event:** \*Over 100 guests, you must pay \$150 for overflow parking.

**RESERVATION OPTION 1 - VENUE PACKAGES:** Friday set-up, Saturday Event, Sunday morning clean-up

Basic Package (entire venue)	\$2900 (up to 190 guests)
Supreme Package (entire venue)	\$3500 (120 guests included; over 120 guests, \$3 more per person)
Ultimate Package (entire venue)	\$3800 (120 guests included; over 120 guests, \$3 more per person)

**RESERVATION OPTION 2 - SINGLE-DAY RENTAL** - only available to reserve 60 days before event date:

Entire Venue	Up to 190 guests: Half Day \$1200; Full Day \$1900
<b>(over 100 guests, you MUST reserve the Entire Venue with a Single-Day Rental OR a Venue Package)</b>	
St. Thomas Room ONLY	Up to 100 guests: Half-Day \$900; Full Day \$1400
SchoolHouse Room ONLY	Up to 50 guests: Half-Day \$500; Full Day \$750
School House Room Package Rate	Up to 50 guests: Half-Day \$650; Full Day \$900

PACKAGE DESCRIPTIONS ARE FOUND ON PAGE 4.

## **Friday & Sunday Event:** \*Over 100 guests, you must pay \$150 for overflow parking.

**RESERVATION OPTION 1- VENUE PACKAGES:** Day before to set-up for Friday Events, but not for Sundays.

Basic Package (entire venue)	\$2200 (up to 190 guests)
Supreme Package (entire venue)	\$2800 (120 guests included; over 120 guests, \$3 more per person)
Ultimate Package (entire venue)	\$3100 (120 guests included; over 120 guests, \$3 more per person)

**RESERVATION OPTION 2 - SINGLE-DAY RENTAL** - only available to reserve 90 days before event date:

Entire Venue	Up to 190 guests: Half Day \$900; Full Day \$1400
<b>(over 100 guests, you MUST reserve the Entire Venue with a Single-Day Rental OR a Venue Package)</b>	
St. Thomas Room ONLY	Up to 100 guests: Half-Day \$700; Full Day \$1200
SchoolHouse Room ONLY	Up to 50 guests: Half-Day \$400; Full Day \$600
School House Room Package Rate	Up to 50 guests: Half-Day \$550; Full Day \$750

## **Monday - Thursday Event:** \*Over 100 guests, you must pay \$150 for overflow parking

**RESERVATION OPTION 1- VENUE PACKAGES:** You get the day before to set-up - EXCEPT MONDAYS \$100 off.

Basic Package (entire venue)	\$1600 (up to 190 guests)
Supreme Package (entire venue)	\$2200 (120 guests included; over 120 guests, \$3 more per person)
Ultimate Package (entire venue)	\$2500 (120 guests included; over 120 guests, \$3 more per person)

**RESERVATION OPTION 2 - SINGLE-DAY RENTAL** - only available to reserve 90 days before event date:

Entire Venue	Up to 190 guests: Half Day \$750; Full Day \$1200
<b>(over 100 guests, you MUST reserve the Entire Venue with a Single-Day Rental OR a Venue Package)</b>	
St. Thomas Room ONLY	Up to 100 guests: Half-Day \$600; Full Day \$1000
SchoolHouse Room ONLY	Up to 50 guests: Half-Day \$300; Full Day \$500
School House Room Package Rate	Up to 50 guests: Half-Day \$450; Full Day \$650

**The following Holidays at Saturday Pricing- Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Day & New Year's Eve, Memorial Day, Labor Day & 4th of July (if Holiday is on a Saturday plus \$100 more).**

### **IMPORTANT VENUE INFORMATION**

- The Entire Venue consists of 2 event rooms, a get-ready space, a cocktail/lounge area, an entranceway and long hallway, a large commercial kitchen, restrooms, an outdoor patio, and a parking lot.
- We are NOT a full-service venue and may not be on-site during your event; however, we are available by phone in case of an event emergency, and we monitor via live-feed security cameras.
- We are here to provide our clients with a clean, safe, and beautiful space for their event.
- You are welcome to bring your own vendors. We highly recommend that they have their own liability insurance.
- Additional rentals can be rented through our company at a 30% discount (excluding sub-rentals) for use with the venue rental. Please visit [www.weireventrentals.com](http://www.weireventrentals.com) to view our full rental inventory and pricing.

**St. Thomas Room** Up to 190 guests

Main Banquet Room



**School House Room** Up to 50 guests

Small Event Space OR Get-Ready Room / Cocktail-Lounge



**Patio Area**

Our only outside area



## **Description of the Venue Packages**

### **School House Room Package**

Up to 50 guests	Large Bluetooth Speaker on stand
Exclusive use of the School House Room	4 sets of chafing stands with sternos
Use of patio area	Ice
Use of refrigerator/microwave	Cooler
Designated bar area	BYOB and bring your own food
8ft banquet tables and chairs	\$75 more if having beer/wine (no liquor) OR
Table linens and table decor	select a bartender on our Approved List to serve
Other decor	any alcohol (including liquor)
Decoration consultation	

### **Basic Package (ENTIRE VENUE)**

- Use of the Large Banquet Room (St. Thomas Room), Small Room (SchoolHouse Room), Entranceway, Hallway, Restrooms, Kitchen, Parking Lot, and Patio Area (coming soon)
- Clean-up of Facility completed by Staff (**anything brought in by the client MUST be removed, including garbage**). Kitchen clean-up \$100
- Up to 20 -60" round folding tables, 20 -8ft. banquet tables and 190 black banquet chairs
- Table and chair set-up to desired floor plan if a floor plan is provided at least 3 days in ADVANCE
- Color Lighting - Ceiling Strip, Wall Light Sconces, Entrance and Bar

### **Supreme Package (ENTIRE VENUE) - \$600 more than the Basic Package**

- Everything in the Basic Package
- In-house table Linens - includes crushed taffeta linens for guest seating and accent tables. Includes spandex linens for the food tables (OR up to \$150 off Sub-Rental table linens)
- Spandex Chair Covers (white, ivory, silver or black) over the banquet chairs OR upgrade to a different chair for \$2 per chair
- Up to \$50 for Additional In-House Rentals (such as high-top tables, sweetheart table, arch, cake table, etc.)
- Throne couch (Select one: Silver Heart chairs/white seats, Gold loveseat/white seat, Black loveseat/black seat, White Bench)
- Chiffon Draping (Select one: 30 ft. backdrop on the back wall (single layer), Splitting of the space (single layer), or 10ft. backdrop AND entrance draping (single layer). Chiffon Drapes will be primarily white, ivory, or black with an optional pop of color.
- Chiffon Drapes for both windows (primarily white, ivory, or black with an optional pop of color)

### **Ultimate Package (ENTIRE VENUE) - \$300 more than the Supreme Package**

- Everything in the Basic Package AND the Supreme Package
- Entrance Draping
- Dessert Stand (Select one: Silver Circle Cake Stand, Black Hexagon Cake Stand or Small Rustic Wagon Wheel Cake Stand on top of a Wine Barrel Cocktail table, Large Wagon Wheel Cake Stand for on top of a table, and or other option)
- Up to \$50 more in Additional Rentals. Please visit [www.weireventrentals.com](http://www.weireventrentals.com) to see what we offer. The 30% in-house venue discount applies first, and then you get \$50 off for additional rentals.
- Access to the Decorations Closet (consists of about \$5000 in centerpieces and accent décor items)
- Set-up and Tear-Down of Decorations in our Decorations Closet
- Venue Consultation - Meet to discuss floor plan and decoration ideas

### **CEREMONY LOCATION:**

Ceremony Location at the Linglestown Church of God  
(right across the street from us)

**PLEASE INQUIRE WITH US FOR MORE INFORMATION!**



## **Description of the Single-Day Rental**

### **The Single-Day Rental is unavailable for Weddings or Proms.**

The Entrance for the St. Thomas & School House Room is shared unless you reserve the Entire Venue. Items cannot be put in the entrance or patio area unless you rent the Entire Venue.

### **St. Thomas Room**

- Use of the Banquet Room, Kitchen, Restrooms, and Parking Lot. The Entrance and Hallway are shared between the St. Thomas Room and the School House Room. You must rent both rooms to put personal items in the Entranceway/Patio.
- Up to 20 - 60" round tables, 20 -8ft. banquet tables & 190 black banquet chairs. Renter to set-up/tear-down chairs.
- Clean-up completed by Renter (You must rent a Package if you want the Venue to clean up)

### **School House Room**

- Use of the Small Room, Restrooms, and shared Parking Lot. The entranceway and patio are shared between the St. Thomas Room and the School House Room. You must rent the entire venue to put personal items in the Entranceway.
- When used as a get-ready space/cocktail lounge room, it includes a vanity, stools, and changing areas. It also includes cocktail tables, bar stools, a 4ft. table with black spandex linen, and lounge furniture.
- When used as a Party Space, it includes up to 6 -8ft. banquet tables, 3 -4ft. Tables, and up to 50 chairs
- Clean-up completed by Renter.

### **Entire Venue**

- Use of the entire venue, to include the St. Thomas Room, the School House Room, the Kitchen, the entranceway, the hallway, patio area, and parking lot. By renting the entire venue, you get the entire venue to yourself without having to share the hallway, entranceway, patio area, and parking lot with another party.

**When Can I Reserve the Single-Day Rental?** No earlier than 60 - 90 days before the event.

The client is responsible for removing anything they brought in, including their garbage (dumpster at the bottom of the parking lot). Set-up, decorating, the event, and clean-up must be completed within the time rented. ACCESS TIMING—SEE ABOVE.

## **VENUE RESERVATION PAYMENTS:**

### Venue Packages:

25% Due if more than 6 months out from event date (25% / 25% / 25% / 25%)

50% Due 6 months out from event date (50% / 25% / 25%)

75% Due 90 days out from event date (75% / 25%)

100% Due 2 weeks out from event date (100%)

### St. Thomas Room and School House Room - Single Room Rentals:

25% Due if more than 2 weeks out from event date (25% / 75%)

100% Due 2 weeks out from event date (100%)

If Payments are not paid within due date times, your event date will be canceled and no refund of payments will be given. **ALL PAYMENTS MADE ARE NON-REFUNDABLE.**

### **Discounts offered in the St. Thomas Room** (discounts cannot be combined & must be requested)

Event within 60 days: 10% off Venue Packages for Friday, Saturday & Sunday (does not include Single Room Rentals)

OFF-SEASON (January and February): 15% off Venue Packages (does not include January 1st)

10% Military / Veteran Discount (Proof of Service Required)

**ALL PAYMENTS MADE ARE NON-REFUNDABLE. PLEASE OBTAIN EVENT INSURANCE!**

**Signed Contract and Reservation Payments REQUIRED for Venue Reservations.  
Credit Card Authorization Form Required to be on-file.**

## **FUNERAL (REPAST) PACKAGE in the St. Thomas Room**

We have created this heavily discounted package to help our community in some small way during their difficult time. This package is specifically for luncheons immediately following funerals.

What is included in the Funeral Package (based on availability and no modifications):

Up to 4-hours for the event -Banquet Room, Kitchen (you are welcome to bring in a caterer), Restrooms and Parking Lot.

Additional Hours beyond 4-hour event = \$75 per hour

The ability to drop off items before Event Time (as per availability and scheduled in advance).

Clean-up of Facility completed by Weir Staff (**anything brought in by the client MUST be removed by the client**).

Caterers (or Renters) should clean up the kitchen after use. Kitchen Clean-up by Weir is \$100 more.

60" round folding tables, 8ft. banquet tables and black banquet chairs

Table and chair set-up to desired floor plan or we will set-up the room as we see best.

2 -4ft. tables with black spandex table linens (in hallway but may also be moved into the banquet room)

### **THE FOLLOWING ARE INCLUDED WHEN REQUESTED IN ADVANCE:**

- Crinkle Taffeta table linens (black, white, or ivory) for guest seating tables and spandex table linens OR crushed taffeta for 8ft. Food / Accent tables.
- Centerpieces for tables and Decoration for the Display area
- Set-up of the table linens and centerpieces to what we see as best or with limited input from client. If needed, \$100 more for client consultation (if client wants more input on centerpiece selection).
- 4 sets of Chafing dishes with fuel available for use
- Colored Lighting Strip around the banquet room ceiling – display your loved one's favorite color.
- Projector for you to bring your laptop to display photos of your loved one
- Bluetooth Speaker on a stand with corded microphone
- 2 Black Easels

### **\*PRICING for Funeral Luncheons that occur within 3 weeks:**

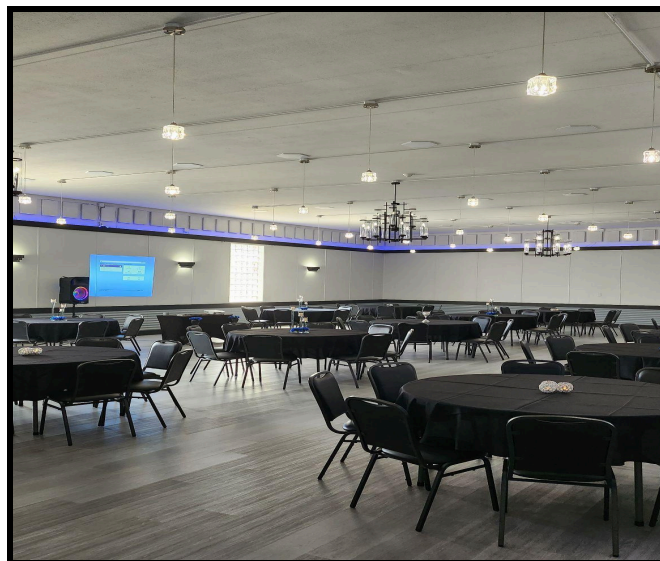
Up to 80 guests: 10 –60" round tables, 4 –8ft. banquet tables and 80 chairs \$650

Up to 120 guests: 15 - 60" round tables, 4 - 8ft. banquet tables and 120 chairs \$700

Up to 150 guests: 18 -60" round tables, 4 -8ft. banquet tables and 150 chairs \$750

Up to 190 guests: 20 –60" round tables, 7 –8ft. banquet tables and 190 chairs \$800

**\*OVERFLOW PARKING REQUIRED FOR OVER 100 GUESTS - \$100 MORE.**



## **ALCOHOL**

The Venue is a BYOB (Bring Your Own Bottle) establishment where Clients can bring in their own alcohol with the following policy (conditions) in place:

- Bartender MUST be on the Venue's APPROVED list of bartenders.
- Over 80 guests, it is REQUIRED to have an APPROVED Ramp-Certified Bartender with Liquor Liability Insurance serve all alcohol. Clients will need to purchase alcohol, transport it to the Venue and give it to the bartender to serve. There is to be no consumption of alcohol without an APPROVED insured bartender present and serving it.
- 80 guests or under, it is not required for an Approved, insured Bartender, but you may only have beer, wine or other non-liquor beverages (no liquor). There is to be no consumption of liquor without an APPROVED insured bartender present and serving it.
- NO LIQUOR PERMITTED WITHOUT AN APPROVED INSURED BARTENDER WITH LIQUOR LIABILITY INSURANCE.
- If you do not have an insured bartender, under 80 guests and will only be having beer, wine and other non-liquor beverages, you must pay the Company an additional \$75 to have alcohol (no liquor).
- Per PLCB (Pennsylvania Liquor Control Board), all alcohol purchased for event use at our Venue MUST be legally procured. It MUST be purchased at a PA licensed Liquor Store OR PA licensed Beer / Wine Distributor. Receipts for alcohol purchased should be available during the event.
- There is to be no selling of alcohol without a Special Events Liquor License as it is against PA law.
- When over 80 guests and having any alcohol OR when under 80 guests and having any liquor, the following is required:
  - When you bring the alcohol into the Venue and if the bartender is not present, it must be immediately locked up within the locking bar area.
  - The Bartender must be scheduled until the end of the event time. The bartender can leave once the DJ turns off the music, guests start to leave and clean-up begins.
  - The Bartender must stay until all alcohol is off the Premises OR the Bartender can lock up any unused alcohol inside the Venue (locking closet access will be given to the bartender only). If the latter option is selected, the Client will need to arrange with the Venue a time to pick-up unused alcohol another day following their event date. If unused alcohol is not picked up within 3 days from the event date, the alcohol will become the property of the Company.

VIOLATION OF THE ALCOHOL POLICY will result in Client being charged \$500 and immediate termination of the Event. A refund will not be given when the Event is terminated due to violation of the alcohol policy.

### **EXCEPTION TO ALCOHOL POLICY:**

If the Event is over 80 guests and when the School House Room is being used as a get-ready space with guests not on the premises, the wedding party (or others using the School House Room to get ready for the event) are permitted to drink beer, hard seltzers, wine, champagne and other non-liquor beverages without a bartender present in the School House Room only. Once the guests arrive on the premises and at the start of the Event time, all alcohol MUST be secured and served by the bartender. This exception is NOT in place for consumption of liquor. No Liquor without an Insured Bartender present and serving it.

### **EXCEPTION TO ALCOHOL POLICY:**

Clients who reserve the Funeral Luncheon Package (any guest count) are not required to have a bartender when only beer, wine and other non-liquor drinks are consumed. Funeral Luncheon Packages immediately follow funerals. This exception is NOT in place for consumption of liquor. No Liquor without an Insured Bartender present and serving it. The Client will need to pay the Company \$75 to have alcohol without an insured bartender.

Linglestown Historic Venue is BYOB - clients are allowed to bring their own alcohol, subject to the following conditions:

- Over 80 guests, it is REQUIRED to have an APPROVED Ramp-Certified Bartender with Liquor Liability Insurance serve all alcohol. Clients would need to purchase alcohol, transport it to Venue and give it to the bartender to serve.
- 80 guests or under, it is not required for an insured Bartender but you may only have beer, wine or hard seltzers (no liquor) AND you must pay Company \$75 that goes towards our Insurance that protects us.
- NO LIQUOR PERMITTED WITHOUT AN INSURED BARTENDER WITH LIQUOR LIABILITY INSURANCE.
- **Other Conditions apply, please refer to the Pricing Sheet or Venue Contract for more Information.**

APPROVED Bartending Businesses (YOU MUST SELECT FROM THIS LIST):

**Bubbles Bartending Service** The premier bartending service of Harrisburg Pa! We provided certified and insured bartenders.

(717) 576-9476 | [Facebook](#) | <https://www.bubblesbartendingservice.com/>

**Just Bartending** We are the professional bartending service for your Private Party.

(717) 443-2847 | [Facebook](#) | <https://justbartending.com/>

**The Pour Princess** Providing hassle free alcoholic and non-alcoholic beverage service for all private and corporate events. I am a skilled Mixologist that understands how essential the bar element is to a memorable event- it creates the ultimate experience. (267) 888-7649 | [Facebook](#)

**The Mixology Masters Event Bartending, LLC** We are skilled mixologists with over 30 years of experience and we are dedicated to crafting cocktails and providing top-notch service, ensuring your event is unforgettable! (717) 602-4542 | [Facebook](#)

**The Social Craft** Mobile Bartending Services and Lemonade Bar Crafted Cocktails & Mocktails, Memorable Moments (717) 805-0979 | [Facebook](#) | [www.bookthesocialcraft.com](http://www.bookthesocialcraft.com)

**TMD's Traveling Bar** We know that bartending is way more than making a drink. It takes experience, craftsmanship, and a personal touch. Savor every moment of your special celebration.

(717) 808-0173 | [Facebook](#) | <https://www.tmdstravelingbar.com/>

**SIP Happens Mobile Bar** Person-centered mobile bar service creating personalized bar experiences for weddings & special events. Great moments (and great drinks) happen when the details reflect your story. We collaborate with clients to craft custom drink menus and meaningful touches.

(717) 693-4293 | [siphappens717.com](http://siphappens717.com)

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Caterers who are also APPROVED for Bartending Service:

**C&J Catering** (717) 576 - 1610 | <https://www.candycatering.com/>

**Festive Board Catering** (717) 854-2420 | <https://www.festiveboardonline.com/>

**JDK Group Catering and Events** (717) 730-4661 | <https://thejdkgroup.com/> | Bartending available with Catering only

**Strictly Catering** - (610) 858-0443 | <https://strictlycatering.com/>

## **EVENT INSURANCE**

Our Business does have Property and Liability Insurance; however, you may want to consider renter's insurance for your event. We are not responsible for your items, property or for accidents due to negligence on your part.

**EVENT INSURANCE IS HIGHLY RECOMMENDED AND VERY AFFORDABLE  
WHEN YOU ARE HAVING AN EVENT!**

**Visit [www.Wedsure.com](http://www.Wedsure.com) for your event insurance needs (this can be for any event, not just weddings). Quick, Easy and Affordable.**

- Liability Insurance (Costs \$125) - includes the following:
  - \$1,000,000/\$2,000,000 per occur per aggregate
  - Host Liquor Liability
  - \$1,000.00 Cancellation / Postponement
  - \$250 Additional Expense Limit
  
- OTHER INSURANCE RECOMMENDED
  - Additional Cancellation / Postponement Amount
  - Loss of Deposits
  - Rented Party Supplies
  - Medical Emergency
  - Weather Insurance
  - Change of Heart

As mentioned, all payments made are non-refundable (no exceptions. Event insurance is to safeguard yourself and our business - please respect our business and obtain event insurance or be ok with not getting money back). When you reserve with us, we are counting on you to follow-through with your reservation. Cancellations greatly affect our business and our employees. We are a small(tiny)business counting on you!

## RENTAL UPGRADE OPTIONS:

**The BEST DEAL is to do the SUPREME or ULTIMATE PACKAGE!**

**You can also do individual upgrades.**

Stage, 6.5ft x 6.5ft (black frame with charcoal carpet)	\$50.00
Decorations Closet (centerpieces & accent pieces – over \$4000 in inventory)	\$175 gives access to the closet (GREAT DEAL!)
Display Area Chiffon Draping (former trophy case) - White or Ivory Drapes	\$70.00
Hallway Cubby Space Chiffon Draping with White Lighting - White or Ivory Drapes	\$70.00
ST Entrance Draping with Pipe and Drape (1 section of piping & 6 chiffon curtain panels - many color options)	\$63.00
10ft. wide Pipe & Drape (includes 1 section of piping and 6 chiffon curtain panels - many color options)	\$63.00
30ft. wide Pipe & Drape - Single Draping (18 curtain panels (many color options) and 3 sections of piping)	\$175.00
30ft. wide Pipe & Drape - Double Draping (36 curtain panels (many color options) and 3 sections of piping)	\$315.00
30ft. wide Pipe & Drape – Splitting of Room – Single Draping (18 chiffon curtain panels & 3 sections of piping)	\$175.00
Window Draping (2 windows - 6 curtain panels - many color options (3 per window) and 2 curtain rods)	\$63.00
Partial Room Draping Package 1 (10ft. Wide pipe & drape - single layer, both windows & entranceway)	\$180.00
Partial Room Draping Package 2 (30ft. wide pipe & drape - single layer, both windows & entranceway)	\$210.00
Partial Room Draping Package 3 (30ft. wide pipe & drape - double layer, both windows & entranceway)	\$300.00
Chiffon Ceiling Draping (white) – 4 drape panels going the length of St. Thomas Rm	\$800.00

## **OTHER RENTALS (30% discount off regular pricing) in St. Thomas Room & School House Room**

**Visit our website, [www.weireventrentals.com](http://www.weireventrentals.com)**

Select a different chair (other than black banquet chair) – Silver or Gold Chiavari, Cross-back chairs, etc.

Pair of Sweetheart Royal Chairs – Silver with Off-White Seat (2 large chairs put together to form a heart)

Throne Loveseats – Black with Black Seat OR Gold with White Seat

Additional Tables (other than those included in the space) – 30” round high-top tables, 48” round, 6ft etc.

Spandex Table Linens for 30” Round high-top tables (white or black) – High-top table is a separate item

Spandex Chair Cover – white or black (includes installation or reduced cost for client to install themselves)

Add-On Fairy Curtain Lighting behind Curtain Backdrops

BlueTooth Speaker with microphone

Linens in-house – Spandex Table Linens

Sub-rental Table Linens and / or Napkins (subrentals do not receive 30% discount)

Other Additional Rental Items – go to [www.weireventrentals.com](http://www.weireventrentals.com) to see all options available